

## **NOTICE**

EFFECTIVE THURSDAY MARCH 29, 2018 THE OCHO RIOS POST OFFICE WILL BE TEMPORARILY CLOSED UNTIL FURTHER NOTICE TO FACILITATE MAJOR RENOVATION WORK.

THE POST OFFICE WILL BE RELOCATED TO:

**SHOP # 26 OCEAN VILLAGE SHOPPING CENTER OCHO RIOS** ST. ANN

ALL PRODUCTS AND SERVICES WILL CONTINUE TO BE OFFERED TO THE PUBLIC FROM THIS NEW LOCATION.

THE POST AND TELECOMMUNICATIONS DEPARTMENT APOLOGIZES FOR ANY INCONVENIENCE WHICH MAY BE CAUSED AND CRAVES YOUR PATIENCE AND UNDERSTANDING AS STEPS ARE TAKEN TO IMPROVE THE FACILITY FOR BOTH CUSTOMERS AND STAFF.

FOR MORE DETAILS CALL CUSTOMER SERVICE AT:



1-888-526-7678; 922-5055; 922-1647; 922-9436; 404-0584

## **OR VISIT:**



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## **PRIVATE LETTER BOXES**

## FOR THE DURATION OF THE RENOVATION:

- 1. HOLDERS OF PRIVATE LETTER BOXES AT OCHO RIOS POST OFFICE ARE BEING ASKED TO COLLECT THEIR MAIL AT THE COUNTER. THEY WILL NOT HAVE TO JOIN THE REGULAR LINE FOR GENERAL DELIVERY. A SEPARATE WINDOW WILL BE MADE AVAILABLE FOR DELIVERY OF PLB MAIL.
- 2. FEES FOR PLB RENTAL ARE NOT BEING COLLECTED. HOWEVER, PRORATED FEES WIL BE USED AS SOON AS THE BOXES BECOME AVAILABLE ON THE COMPLETION OF RENOVATION WORKS.
- 3. FEES ALREADY COLLECTED WILL BE PRORATED FOR THE PERIOD AFTER RENOVATION IS COMPLETED.

M. GENTLES POSTMASTER GENERAL MARCH 16, 2018