



**POST AND TELECOMMUNICATIONS DEPARTMENT**  
**INVITATION TO TENDER**  
**SUPPLY AND INSTALLATION OF AIR CONDITIONING (A/C) UNITS –**  
**CENTRAL SORTING OFFICE**

1. Tenders are invited for supply and installation of Air conditioning units to be done to the Central Sorting Office. Tenders are open to all Contractors who have attained the Grade 1-4 Level Air Conditioning and are registered with the National Contracts Commission (N.C.C.), and are in possession of a valid Tax Compliance Certificate (T.C.C.).

**TENDER DOCUMENTS WILL BE AVAILABLE AT:**

**CENTRAL SORTING OFFICE**

**ON WEEKDAYS FROM FEBRUARY 7-11, 2011 FROM 9:00A.M. – 4:00P.M**

**AT A COST OF \$2,000.00.**

2. All eligible persons should apply in writing submitting:
  - A. Proof of registration with the **National Contracts Commission**
  - B. Copy of valid **Tax Compliance Certificate**
  - C. Completed **Scope of Work Form / Bill of Quantities**
3. The completed Scope of Work Form / Bill of Quantities together with all required documents shall be placed in a plain sealed envelope clearly marked:

**A/C – CENTRAL SORTING OFFICE**

**PTD PROCUREMENT COMMITTEE**

**CENTRAL SORTING OFFICE**

**SOUTH CAMP ROAD**

**KINGSTON**

Tenders should be deposited in the Tender Box located in the lobby of the Central Sorting Office no later than **1:00 P.M., FRIDAY, FEBRUARY 18, 2011**. Opening of Tenders will take place in the Conference room, Central Sorting Office at 1:15 p.m., Friday, February 18, 2011. Bidders may send a representative to the Tender Opening.

The Postmaster General is not obligated to accept the lowest or any bid